REVISED
HUMAN RESOURCES
ARLINGTON PUBLIC SCHOOLS
TENTATIVE TIMELINE* FOR SELECTION OF
PRINCIPAL, YORKTOWN HIGH SCHOOL

March 8, 2017	Dr. Patrick Murphy and Dr. Kristi Murphy, Assistant Superintendent of Human Resources, will meet with staff and parents/community members to discuss the procedure for selection of the new principal to include the feedback survey regarding the strengths of the school, the most important challenges faced by the school, and the attributes desired in a new principal.
March 13, 2017 – April 13, 2017	Advertise the principal's position locally and nationally. This includes announcements on various websites, which include but not limited to Education Week, Washington Post, the American Association of School Administrators (AASA), and National Association of Secondary School Principals (NASSP).
March 13, 2017	School Talk is sent to the School's Community with a link to provide feedback regarding perceptions of the strengths of the school, the most important challenges faced by the school, and the attributes desired in a new principal. The link will also be posted on the School's website through March 27, 2017.
April 3, 2017	Share information received regarding the strengths of the school, most important challenges faced by the school, and the attributes desired in a new principal on School's website. *(Note: Candidates who will be interviewed will receive the feedback information.)*
Week of April 24, 2017	First Round Interviews - Superintendent and staff will interview the most qualified candidates. Candidates who successfully complete the process will be forwarded to the committee for second round interviews.
Week of May 1, 2017	Second Round Interviews – Committee will interview candidates and forward feedback to Superintendent. • Cross Sectional Panel: Assistant Superintendent of Human Resources, Assistant Superintendent for Administrative Services, 2 Principals, 4 Teachers, 2 Support Staff, 4 Parents, 2 Administrators/Supervisors, 1 Student Leader. *Principal representative(s) and Administrators/Supervisors selected by Superintendent and Assistant Superintendents of Administrative Services, Human Resources and Instruction* *School staff select staff.* *PTA selects parent/community representation* *Student Leader selected by Student Government Association Sponsor with assistance from Assistant Superintendent of Human Resources*
Week of May 1, 2017	Third Round Interview(s) – Superintendent will interview selected candidate(s).
May 2017	Superintendent will forward a recommendation to the School Board for action at its May 18, 2017 meeting.

This timeline for selecting the principal of Yorktown High School may not be followed if an Arlington Public Schools principal applies for a transfer to the principal position at Yorktown High School and the Superintendent decides to recommend that principal to the School Board for appointment.