

Junior Year Suggested Planning Checklist

Fall of Junior Year

- ☐ **Review PSAT results via Collegeboard-** Students should review their PSAT results diagnostic report by going to <https://studentscores.collegeboard.org/home> and using their access code located on their PSAT report.
- ☐ **Make sure you can access your Naviance Account-** Log in through MyACCESS, review your profile and add your personal email address.
- ☐ **Register for and take SAT/ACT-** Students can register for the SAT through www.collegeboard.org and ACT through www.act.org
 - ☐ Students are encouraged to take **at least one by the end of 11th grade** and again, if needed, in the summer or fall of their senior year.
 - ☐ **KhanAcademy.org** – it's a free online resource for SATs. Link with your CollegeBoard account to get customized practice.

Spring of Junior Year

- ☐ **Continue to research your options (college, gap years, careers, vocational programs, etc)!** Students are encouraged to explore prospective colleges with parents through visiting admissions websites, college visits, college fairs, using Naviance, and talking to current or former college students. Spring Break is a great time to explore all of your options.
- ☐ **Attend a Gap Year College Fair in the DMV for the other valuable experiences after high school**
<https://www.gooverseas.com/gap-year/usa-fairs/schedule>
- ☐ **Review your transcript** – check for errors and graduation requirements, etc.
- ☐ **Finalize schedule for senior year-** All adjustments to schedule should be done by Spring Break. Email your counselor if you have questions.
- ☐ **Begin a post-secondary plan with your parents or guardians and counselor:** Your junior meeting is a great time to do this.
- ☐ **Sign up for summer school classes, if needed** – Talk to your counselor to sign up. Be aware of deadlines!
- ☐ **Review the [YHS College and Career website](#) for ideas**
- ☐ **OPTIONAL:** Make an appointment with Ms. Dessaso, our College & Career counselor to discuss options.

May of Junior Year

- ☐ **Complete Student Insight Sheet***- Students are encouraged to submit this form electronically but may also access the document through the Naviance Document Library or the Yorktown Counseling page under “Forms” and email to their counselor. **(Submit to counselor before summer)**
- ☐ **Complete Parent Insight Sheet***- located in the Naviance Document Library or the Yorktown Counseling page under “Forms”. Parents should complete the document and email to their student's counselor. **(Submit to counselor before summer)**
- ☐ **Build/Update Resume**--a builder can be found in Naviance
- ☐ **Identify 1-2 teachers who you will ask for a recommendation letter-** If they are your current teacher, wait until June to ask. Notify teachers this year if you want them to write you a recommendation letter as it gives them a chance to write one over the summer. Remember to add these teachers to your requested list on Naviance.

June through September

- ☐ **Try out Naviance tools:** “Do What You Are®,” “Career Interest Profiler,” scattergrams, etc.
- ☐ **Add 3 to 5 schools to your “Colleges I’m Applying To” list in Naviance** – Make note of which schools are Common App and which to apply directly to
 - ☐ Make sure you have a mix of reach, match, and safety schools
- ☐ **Create a Common App account** – Opens Aug 1st: <https://www.commonapp.org/> use the same email listed in Naviance.
- ☐ **Match your Common App and Naviance Accounts by signing the FERPA statement - VERY IMPORTANT!**
- ☐ **Begin applications, draft essays, create a resume**—decide whether you're applying early decision, early action, regular decision, or rolling admissions
- ☐ **Start to gather documents for financial aid, such as tax returns** – You'll need these to complete the Free Application for Federal Aid (FAFSA) in December

- ☐ **Complete Scholarship Search:** <https://yhs.apsva.us/counseling/collegeandcareer-2/scholarships-financial-aid/>
- ☐ **Register with the National Collegiate Athletic Association (NCAA) Eligibility Center** if you are an athlete planning to continue to play a sport in college ncaaclearinghouse.net
- ☐ **Register for SAT/ACT** again, if needed
- ☐ **Submit an official request for a teacher letter of recommendation through Naviance** right before school starts.

October and November

- ☐ **OPTIONAL:** Begin sending SAT/ACT scores to colleges you're applying to.
- ☐ **Follow up with teachers who wrote you a recommendation letter** and thank them by sending an email or letter.
- ☐ **Attend help sessions** or make time to see your counselor to ask questions and ensure you're on track to meet deadlines.
- ☐ **Complete the Transcript/Counselor Rec Letter Request Form**—Please submit this at least three weeks before your first application deadline. Fill this out for EACH school you're applying to.

December

- ☐ **Begin the FAFSA Application**—Go to the site: <https://studentaid.gov/> and review the steps to create an account (both you and parent)

***items found on YHS counseling website:** <https://yhs.apsva.us/counseling/counseling-forms/>

If you have any questions about your college planning checklist, please email or call your counselor:

Ms. Daniels: Cassandra.Daniels@apsva.us - (703) 228-5396

Ms. Espinoza: Rafael.Espinoza@apsva.us - (703) 228-5396

Ms. Kroeger: Carolyn.Kroeger@apsva.us - (703) 228-5396

Ms. Rochard: Susan.Rochard@apsva.us - (703) 228-5353

Ms. Panzenhagen: Sofia.Panzenhagen@apsva.us - (703) 228-8743